

Local Fundraising Application

Special
Olympics
Kentucky



Submitted by _____ Date: ___/___/___

Program Name _____

Address _____

City _____ State _____ Zip _____

Phone (____) - _____ County _____ Area _____

E-Mail _____

PROJECT INFORMATION

When appropriate and applicable, Special Olympics Kentucky can help promote Local program fundraising events, therefore it is helpful to provide as much event information as possible.

Project Title _____ Project Date: ___/___/___

Project Location _____

Project Description & Details _____

If the project requires admission fee, what is the fee? _____

Plan of Action: (Please give a detailed description of event & times)

1. _____

2. _____

3. _____

Projected Amount to be Raised: \$ _____ Estimated Expenses: \$ _____

How will the funds be used? _____

Name of account where funds will be deposited: _____

Is this account current with monthly bookkeeping reports? Yes/No

APPROVAL

[] See the reverse side of this form for additional instructions or comments.

[] This project has been approved, proceed with your plans.

Approved by _____ Date: ___/___/___

Vice President of Field & Athlete Services

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SIGNING CONTRACTS

Does this event require a signed contract? Yes/No

Local Program Representatives are not authorized to sign a contractual agreement with any outside fundraising group or organization. If your event requires a contract, it must be attached with the Local Program Fundraising Form and be pre-approved by Special Olympics Kentucky's insurance provider. You will receive written notice of approval from the Vice President of Field & Athlete Services.

SOLICITATION

If solicitation involves a corporation or business, the Corporation/Business Information Block must be completed.

CORPORATE/BUSINESS INFORMATION

Company Name	_____
Address	_____
City	_____
State	_____
ZIP	_____
Phone ()	_____ - _____
Ext.	_____
Contact Name	_____
Title	_____
Division	_____
Amount Requested \$	_____
Amount Received \$	_____

MAILING INSTRUCTIONS

Two copies of this application **MUST** be prepared.

Send the original to the Vice President of Field & Athlete Services for approval and keep one for your records. If you have any questions contact the Vice President of Field & Athlete Services at 800-633-7403 or 502-695-8222; *Special Olympics Kentucky *105 Lakeview Court *Frankfort, KY 40601-8749*

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